

Looking for a Quality Assurance and Community Health Worker

Number of Openings: 1

Location: Nye County with priority area in Pahrump – Some remote work possible. Office space available in Pahrump.

Job Title: Quality Assurance and Community Health Worker

Job Description

NyE Communities Coalition Workforce Department is seeking a detail oriented and organized individual who is interested in reviewing client files, data entries, and knowing grant policies. This position is split between quality assurance and community health work. The Quality Assurance position is heavily dependent on computer work and will require an Individual that is computer literate. Prefer an individual with some case management experience, but not required. This person must have a high school diploma, driver's license, and reliable transportation; some college is preferred.

The Community Health Worker portion will assess current living situation, make referrals, and provide linkages to services for community members; along with providing information and education to the community, gathering information for understanding of systems and operations needs and resources. Community Health Worker will take on a variety of tasks including providing support and education regarding nutrition, diabetes, crib safety, car seat safety, family planning information, opioid awareness training and support and referrals in those areas also.

Being a part of NyE Communities Coalition requires following the mission: "To grow healthy organizations, people and environment". We are looking for an individual who can lead by example and teach our young future leaders the dangers of drug, tobacco, and alcohol use and encourage them to lead healthy lives.

Key Skills

- Experience with Case Management
- Strong organization
- Detail oriented
- Computer Literate
- Driver's License

Hours Per Week

40 hours/week - Full Time Position

Pay Range

\$18,700-\$26,520

Benefits - 99% paid medical

Retirement

Generous personal time

Minimum Education Requirement

High School Diploma

How to Apply

Apply in the Resource Room @NyECC.

NyE Communities Coalition

1020 E. Wilson Rd. Pahrump NV 89048

Call 775-727-9970 for more information.