

NyE Communities Coalition

Substance Abuse Primary Prevention for Primary Prevention of
Use/Misuse of Alcohol, Tobacco, Licit, and Illicit Drugs

Request for Application 2019-2020

Eligibility

- Non-profit entity
- Government entity
- Federally recognized tribal organization
- Eligible to receive State of Nevada funding

- All applicants must be a SAPTA certified prevention provider. If applicant is not currently certified the process must be initiated prior to April 2, 2019
- Serve Nye, Lincoln and/or Esmeralda Counties

Timeline

RFA 2019 Timeline	
RFA Released	March 1, 2019
Bidders Conference (online)	March 8, 2019; 1:00 p.m. - 3:00 p.m.
Zoom Information: Join Zoom Meeting https://zoom.us/j/954199324 Dial by your location +1 669 900 6833 US (San Jose) Meeting ID: 954 199 324	Attendance to this conference is helpful for all who are considering application. Questions that pertain to the RFA may be answered during this Conference and are not subject to be posted on the NyECC webpage March 13th.
All Questions Regarding RFA	March 11, 2019; 5:00 p.m.
Letters of Intent	March 11, 2019; 5:00 p.m.
NyECC Post Responses to RFA Questions on webpage	March 13, 2019
Applications Due	April 2, 2019; 4:00 p.m.
Technical Review of Applications	April 3, 2019 through April 9, 2019
Application Review and Scoring	April 10, 2019 through April 21, 2019
Objective Review (Open Meeting)	April 29, 2019
Funding Decisions Announced	May 15, 2019
Budget and Scope of Work Negotiations	May 16, 2019 through June 7, 2019
Notice of Sub-grant award documents sent	June 17, 2019

Funding Amounts

Anticipated Total Available Funding	\$153,000
Estimated Number of Awards	15
Estimated Award Amounts	\$5,000- \$50,000
Cost Sharing/Match Requirement	No
Project Start Date	July 1, 2019
Length of Project Period	1 year

All of the proposed allocations listed above are subject to the availability of funds as well as any and all changes made by the 2019 Nevada Legislature during the state budgeting process and/ or by the United States Congress during the federal budgeting process. If changes occur, amendments to this RFA will be published.

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
Neonatal & Infant Exposure to Substances	CDC, MMWR, 2014-4.8 per 1,000 births	Decrease rates of NAS (neonatal abstinence syndrome), FAS (fetal alcohol syndrome) and marijuana-exposed babies.	Low perception of harm Laws and norms favorable to use	Community Education Community Awareness Campaign	Presentations specific to women of child-bearing age Presentations specific to health care professionals and WIC representatives Media- Print, TV & Radio, Social Media

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
Early Childhood & Elementary student use of tobacco, vape and alcohol	YRBS middle school survey - use before 11 years of age	Decrease the YRBS age of first use past 11 years of age for tobacco, vape and alcohol	Easy access-social availability (obtaining through friends and family) Low perception of harm	School-based programming Community-based programming Environmental Strategies & Coalition Process Community Awareness Campaign	Direct, evidence-based programming to youth Parenting Classes Advocacy around policy change Peer-to-peer education Media-Print, TV & Radio

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
Middle School students use of tobacco, vape, alcohol, marijuana and inhalants	YRBS middle school survey- ever use	Reduce the YRBS - ever use- question for tobacco, vape, alcohol, marijuana and inhalants	<p>Low perception of harm</p> <p>Easy social access (obtaining through friends and family)</p> <p>Norms favorable to use</p>	<p>School-based programming</p> <p>Community-based programming</p> <p>School-based programming</p> <p>Alternative Activities</p> <p>Service Learning</p> <p>Community Awareness Campaign</p> <p>Environmental Strategies & Coalition Process</p>	<p>Direct, evidence-based programming to youth</p> <p>Education to parents and community through community events- school open houses, health fairs and other means</p> <p>Parenting Classes</p> <p>Advocacy around policy change</p> <p>Peer-to-peer education</p> <p>Alcohol, tobacco and drug-free events</p> <p>Service learning to connect youth to positive relationships and community</p> <p>Media- Print, TV & Radio</p>

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
<p>High school students</p> <p>Use of vape, alcohol, marijuana Rx pain medication, inhalants, and synthetic marijuana</p>	YRBS high school survey-ever use for Rx paid medication, inhalants, and synthetic marijuana & past 30 day use for vape, alcohol and marijuana	Reduce the YRBS-ever use- question for Rx pain medication, inhalants and synthetic marijuana & past 30 day question for vape, alcohol, binge drinking, and marijuana	<p>Norms favorable to use</p> <p>Easy access</p> <p>Low perception of harm</p>	<p>Community-based programming</p> <p>School-based programming</p> <p>Alternative Activities</p> <p>Service Learning</p> <p>Environmental Strategies & Coalition Process</p>	<p>Education to parents and community through community events-school open houses, health fairs and other means</p> <p>Parenting Classes</p> <p>Advocacy around policy change</p> <p>Peer-to-peer education</p> <p>Alcohol, tobacco and drug-free events</p> <p>Service learning to connect youth to positive relationships and community</p> <p>Media- Print, TV & Radio</p>

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
Driving while impaired 16-adult	<p>County Health Ranking- driving deaths that involved alcohol</p> <p>YRBS high school survey driving while using marijuana in past 30 days</p>	<p>Decrease the number of deaths related to alcohol impairment</p> <p>Decrease the number of high school students who report driving or driving with someone while using marijuana</p>	<p>Norms favorable to use</p> <p>Easy access</p> <p>Low perception of harm for marijuana impairment</p> <p>Low consequences</p>	<p>Community Awareness Campaign</p> <p>Environmental Strategies and Coalition Process</p>	<p>Education to parents and community through community events- school open houses, health fairs and other means</p> <p>Advocacy around policy change</p> <p>Media- Print, TV & Radio</p>

Priority	Data Indicator	Outcome	Intervening Variables	Strategies	Activities
Prescription Drugs- Opioids and Stimulants	<p>Southern Nevada Health District Opioid Dashboard- opioid overdose deaths per 100k</p> <p>CDC 2018 report death rate psychostimulants 7.5 per 100k</p>	<p>Decrease SNHD opioid dashboard- opioid overdose deaths per 100k</p> <p>Decrease CDC psychostimulant death rate</p>	<p>Access and availability to drugs</p> <p>Favorable attitudes towards the problem behavior</p>	<p>Evidenced-based community programming</p> <p>Community Awareness Campaign</p> <p>Environmental Strategies and Coalition Process</p>	<p>Education to parents and community through community events- school open houses, health fairs and other means</p> <p>Advocacy around policy change</p> <p>Alcohol, tobacco and drug free events</p> <p>Media- Print, TV & Radio</p>

Evidence-based practices- Appendix K

Office of Juvenile Justice and Delinquency Prevention (OJJDP)

- <https://www.ojjdp.gov/mpg/>
- **National Institute on Drug Abuse**
- <https://teens.drugabuse.gov/teachers/lessonplans#/questions>
- <https://teens.drugabuse.gov/drug-facts/marijuana>

The NCJA Center for Justice Planning (NCJP)

- <http://www.ncjp.org/saas/ebps/registries>

National Institutes of Health

- <https://teens.drugabuse.gov/teachers/lessonplans#/questions> (new)
- https://teens.drugabuse.gov/sites/default/files/podata_1_17_14_0.pdf
- <https://prevention.nih.gov/resources-for-researchers/dissemination-and-implementation-resources/evidence-based-programs-practices>

National Institute of Justice

- <https://www.crimesolutions.gov/ProgramDetails.aspx?ID=191>

Network of Care - Clark County

- <http://clark.nv.networkofcare.org/ph/county-indicators.aspx>
- Refer to categories: Health Risk Factors, and Mental Health and Substance Abuse

REAL Prevention

- <https://real-prevention.com/>

Application and Submission Information

Submit to Mary Duff at mary@nyeccc.org or mailed to Attention: Mary Duff to 1020 East Wilson Road Pahrump, NV 89048 by April 2, 2019 at 4:00 p.m. Applications received after this deadline will not be accepted.

All application should be written in Times New Roman, size 12 font, 1-inch margin, single-spaced, and within the above mentioned page limits. Each page, including attachments, should have a footer with the applicant name and a page number. These may be hand-written or typed.

Executive Summary

(Not Included in the page limit count)

(Agency Name) will (identify goals). This funding will provide prevention service in (service area). (Quantity and identify target group) will be reached through this funding. In total, we are requesting (total budget) to deliver this prevention project.

Needs Assessment

10 points -1-page limit

- Describe how your agency mission aligns with the proposed program and funding.
- State if the proposed intervention is identified as a priority area in the CCPP. If yes, no further data is needed.
- If the proposed intervention is not identified as a priority area in the CCPP provide citation for local data.

Theory of Change

35 points- 3 page limit

- Describe how this intervention is responsive to the identified problem.
- Clearly articulate the design, frequency, duration, and target population of the proposed intervention.
- Utilize the Strategic Prevention Framework see Appendix F and/or the Seven Strategies for Community Change see Appendix G.
- Describe how the intervention is evidence-based or provide justification as to why the intervention is appropriate. (NyECC recommends prior approval of all interventions that are not evidence-based.) See Appendix I.
- Provide information on how your agency is going to account for culturally appropriate considerations in the intervention.
- Ensure the theory of change follows along with the scope of work.
- Write goals and objectives that are SMART (specific, measurable, achievable, relevant and time-bound) within the funding period.

Sustainability Plan

10 points- 1 page limit

- Detail how your agency plans to help provide sustainability to the proposed intervention.
- Describe how the proposed intervention will be integrated into your agency's goals and activities.
- Provide a timeline for the different components to the sustainability plan.

Evaluation Plan

10 points- 1 page limit

- Describe the agency's database or tracking processes for activities and outcomes related to this funding; identify the staff that will be responsible to enter data into the State of Nevada identified database for progress reporting.
- Provide detail on staff oversight of the evaluation process.
- Name and describe the evaluation tool(s) utilized by the evidenced-based program identified in the theory of change. If the proposed intervention has no identified tool provide explanation and description of proposed evaluation tool.
- Identify requirements set forth by the program tool, including dosage of intervention before target population can be evaluated.
- Describe how your agency is evaluating the proposed intervention within the 12-month funding cycle.

Organizational Capacity and Cost Effectiveness

20 points- 2 page limit

- Provide the agency's history managing local, state and federal grants and programs.
- Detail the delivery of the proposed intervention to address substance abuse.
- Detail the roles and responsibilities of the staff who are detailed in the personnel section of the budget.
- Describe the qualification of the staff that will provide the service for which the grant is funding.
- Identify key partnerships and/or the leverage of other funds and resources, detailing how this helps to build overall capacity.
- Describe the agency's plan to make cost effective purchases.
- Detail the agency's compliance plan to the meet the coalition meeting requirement detailed on page 8 of this RFA.

Budget Adequacy

15 points

- Submit budget without mathematical errors and ensure proposed costs are allowable, reasonable, and allocable to the award.
- Provide adequate information to assess how each line item is calculated.
- Ensure the budget aligns with the Theory of Change and Scope of Work, including personnel time and frequency, duration of proposed intervention.
- Calculate for Applicant to attend at least the mandatory three NyECC monthly coalition meetings, see page 8 of this RFA for meeting locations.
- Ensure the budget is in compliance with the budget instructions.

Budget

Budget Detail			
Category	Total cost	Detailed cost	Details of expected expenses
1. Personnel	\$ 31,976		<p>Allowable costs to be included in this budget line item are personnel costs only. This does not include any form of temporary staff, contract employees, and/or volunteers.</p> <ol style="list-style-type: none"> The position title and name of personnel should be included. The total annual salary of the position per year. The percentage of time they will contribute towards the project. The fringe benefits line must be represented as an average percent of salaries being charged to the grant.
		\$ 7,000	Executive Director, John Doe, \$70,000 per year x 10%= \$7,000
		5,550	Project Manager, John Doe, \$37,000 per year X 15%= \$5,550
		16,000	Project Coordinator, John Doe, \$32,000 per year X 50%= \$16,000
		3,426	Fringe Benefits=12% of total salaries - \$28,550 X 12%= \$3,426
2. Travel	\$ 832		All rates must be reflective of the GSA approved rates at the time of budget development.
		\$ 290	Mileage for local meetings and events- \$0.58 X 500 miles= \$290
		290	Mileage for statewide trainings (Las Vegas)- \$0.58 X 500 miles= \$290
		122	Per Diem for statewide training (Las Vegas)- \$61/day X 2 days=\$122
		130	Hotel for statewide training (Las Vegas)- \$130 (May rate)

Budget Cont.

3. Operating	\$ 9,300	The costs that are allowable to be included in this budget line item are all operating costs. Operating costs may include but are not limited to; building space, utilities, telephone, postage, printing and copying, publication, desktop/consumable office supplies, certifications fees and insurance costs. If applicable, indirect costs are not included in this section. Organizational costs that do not reasonably contribute to the accomplishments of project tasks, goals and objectives of the scope of work cannot be charged to this grant.	
		\$ 300 9,000	Office Supplies (paper, pencils, pens etc.)- \$25 per month X 12 months= \$300 Rent- \$1,000 per month X 12 months= \$12,000 X .75 FTE= \$9,000
4. Equipment	\$ 5,500	The costs that are allowed to be included in this budget line item are equipment costs. Per federal regulation; §200.33 Equipment. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000 per unit	
		\$ 5,500	Examination tables, \$5,500 per unit X 1 unit= \$5,500 (This is almost never used; most expenditures will fall under operating costs.)
5. Contractual Consultant	\$ 200	The costs that are allowed to be included in this budget line item are contract costs. List all sub-grants, consultants, contract, personnel/temporary employees and/or vendors that will be procured through a competitive process. (Travel and expenses of consultants and contractor should be incorporated into the contracts and included in this section as a part of the estimate contract cost.)	
		\$ 200	Contract to provide 2 youth and community alcohol, tobacco and other drug free events as alternative activities- \$100 per event X 2 events= \$200

Budget Cont.

7. Other	\$ \$6,000	Other: The costs that are allowed to be included in this budget line item include audit costs.	
		\$	Annual audit costs-\$8,000 X .75 FTE= \$6,000
Total Cost	\$ \$54,008		

1. Incentives, gift cards and food purchases are not allowable.
2. Include the \$100 fee for the SAPTA prevention certification, if applicable.
3. Include trainings costs for staff; full-time 20 hours annually, part-time 10 hours annually
4. Include costs to attend the three mandatory coalition meetings

Budget items must be allowable under Title 2 of the Code of Federal Regulations (2 CFR), Section 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Scope of Work

Goal 1: [Click here to enter a goal.](#)

Outcome Objective 1a: Click here to enter text.		Percent Funding: %.
Activities including Evidence-based Programs	Date due by	Documentation
1. [List specific activities to be achieved to meet the outcome objective]	Enter date.	[Documentation and or evidence that the activity was completed, e.g. meeting minutes, written policy, etc.]
2. [List specific activities to be achieved to meet the outcome objective]	Enter date.	Click here to enter documentation.
Evaluation: Click here to enter evaluation.		

Outcome Objective 1b: Click here to enter text.		Percent Funding: %.
Activities including Evidence-based Programs	Date due by	Documentation
1. [List specific activities to be achieved to meet the outcome objective]	Enter date.	[Documentation and or evidence that the activity was completed, e.g. meeting minutes, written policy, etc.]
2. [List specific activities to be achieved to meet the outcome objective]	Enter date.	Click here to enter documentation.
Evaluation: Click here to enter evaluation.		

Application Checklist- Appendix A

- Cover Page
- Narrative
- Scope of Work
- Budget
- Prevention Certification OR Appendix E (Please attach documentation of this process, such as an e-mail.)

Review and Selection Process

- Pass technical review
- 5 external reviewers will score applications
- April 29th these external reviewers will meet to discuss funding recommendations
 - Highly encourage applicants being considered for funding to attend this open meeting and be available for questions.
- Final funding decisions must be approved by NyECC Board of Directors at the May 13th meeting.

Award Requirements

Quarters	Dates of Quarter	Due Date for Reports
Quarter 1	July 1, 2019-September 30, 2019	October 8, 2019
Quarter 2	October 1, 2019-December 31, 2019	January 8, 2020
Quarter 3	January 1, 2020- March 31, 2020	April 8, 2020
Quarter 4	April 1, 2019- June 30, 2020	July 8, 2020

Attend at minimum, three coalition meetings: August 2019; January 2020 and; July 2020

- NyECC Tonopah Coalition Meeting is 12:00 p.m.-1:30 p.m. on the first Wednesday of the month. Location is at the Tonopah Convention Center.
- NyECC General Coalition Meeting is 8:30 a.m.-10:00 a.m. on the third Wednesday of the month. Location either at NyECC main campus or the library.
- NyECC Lincoln County Coalition Meeting is at 10:00 a.m.-11:30 a.m. on the fourth Tuesday of the month. Location is at the Panaca Town Center.